

COMMUNIQUER EFFECTIVELY IN YOUR PROFESSIONAL ENVIRONMENT

PROFESSIONAL FRENCH

PERSONALIZED TRAINING WITH NEUROLANGUAGE COACHING®

GENERAL INFORMATION & ACCESS

Target Audience: Non-French-speaking professionals, employees, self-employed professionals, managers, business owners, expatriates and anyone working with French-speaking colleagues, clients, suppliers or partners who wishes to communicate more effectively in a professional environment.

Prerequisites: No technical prerequisites. An initial individual interview and level assessment are required to identify the learner's current level, needs and communication goals.

Duration & Pace: Flexible duration and rhythm, defined according to the learner's starting level, objectives and preferred pace.

Access timeframe: Training can begin as soon as the initial interview has been completed and the training arrangements have been confirmed, subject to availability.

Price: From €1,500 for 20 hours of individual coaching, excluding any optional certification.

A personalised quotation is provided according to the duration, format and delivery options selected.

CLOE FRANÇAIS LANGUE ETRANGÈRE - COMMUNIQUER DANS UN CONTEXTE PROFESSIONNEL

RS7671 Certification: For non-CPF-funded training, the CCI France, CLOE FRANÇAIS LANGUE ETRANGÈRE - COMMUNIQUER DANS UN CONTEXTE PROFESSIONNEL RS7671 Certification (date d'échéance d'enregistrement 26/06/2031) is optional and is charged separately.

For CPF-funded training: the CLOE FRANÇAIS LANGUE ETRANGÈRE - COMMUNIQUER DANS UN CONTEXTE PROFESSIONNEL RS7671 Certification is included in the training fee and is mandatory at the end of the programme.

ACCESS, ENTRY & COMPLETION ARRANGEMENTS

ACCESS TO THE PROGRAMME

Registration begins with a pre-training questionnaire completed by the learner. This allows us to gather information about their background, needs, expectations and learning objectives.

An individual pre-training diagnostic interview is then conducted with the learner and their coach in order to:

- assess the learner's initial level;
- identify their language needs and communication priorities;
- define and clarify their learning objectives;
- take into account any specific constraints or accessibility requirements;
- determine the most appropriate training format and pace.

Organisme de formation N° **76460072246** exonéré de TVA

Adresse siège social : 231 Les Fraysses - Constans – Valroufié 46090 BELLEFONT LA RAUZE - France

524 931 177 RCS CAHORS Sarl au Capital de 8000 € - SIRET 52493117700025

REFERENCE : FLE-PROENV-01 VERSION : 1.1

DATE DE MISE A JOUR : SEPT 2026

The training dates and pace are agreed jointly between the learner and the coach, according to the learner's objectives and availability and the coach's availability.

Training can begin as soon as the pre-training questionnaire and diagnostic interview have been completed and the training arrangements have been confirmed, subject to availability.

ENTRY INTO THE PROGRAMME

The learner enters the programme on the agreed start date. Their initial level, needs and objectives identified during the diagnostic process are used to personalise the training programme and establish the priorities for the coaching sessions.

COMPLETION OF THE PROGRAMME

At the end of the programme, an individual review is carried out to assess the skills worked on and the objectives addressed during the training.

The learner and coach review progress, identify areas for further development and, where appropriate, agree on recommendations for continuing the learner's language development.

The learner receives the completion documents applicable to their programme.

LEARNING OBJECTIVES

The programme aims to develop the learner's ability to communicate effectively in French in the professional situations they encounter, by strengthening spoken communication, listening comprehension and the ability to adapt communication to different professional contexts and audiences.

The programme enables learners to:

- communicate more effectively with French-speaking colleagues, clients, suppliers and partners;
- participate more actively in professional interactions;
- develop vocabulary and language appropriate to their profession and sector;
- improve their understanding of professional conversations;
- adapt their communication to different professional situations and audiences;
- develop strategies for managing difficulties in understanding or expressing themselves;
- build greater confidence and independence when using French at work.

TRAINING CONTENT

The content is built around the learner's professional role, sector and real-life workplace situations.

PROFESSIONAL INTERACTIONS

- Introducing yourself and describing your role and responsibilities
- Presenting your company or professional activity
- Welcoming and interacting with clients, colleagues and partners
- Participating in informal professional conversations
- Requesting and providing information
- Clarifying and reformulating information

MEETINGS & PROFESSIONAL DISCUSSIONS

- Participating in meetings
- Expressing opinions
- Asking questions
- Making suggestions
- Agreeing and disagreeing appropriately
- Interrupting and taking the floor appropriately
- Summarising and reformulating key points

SPOKEN PROFESSIONAL COMMUNICATION

- Communicating by telephone and videoconference
- Explaining a problem or situation
- Proposing a solution
- Giving instructions or information
- Handling spontaneous professional conversations
- Responding appropriately to unexpected questions or situations

PROFESSIONAL & SECTOR-SPECIFIC VOCABULARY

- Developing vocabulary relevant to the learner's professional sector
- Working with authentic professional documents and situations
- Explaining products, services, processes or concepts related to the learner's work
- Adapting language to different professional audiences

LANGUAGE SKILLS

- Grammar in context
- Professional vocabulary and expressions
- Pronunciation and intelligibility
- Listening and comprehension strategies
- Reformulation and communication strategies
- Developing strategies for communicating when vocabulary is missing

OUR METHODOLOGY: NEUROLANGUAGE COACHING®

Our programmes are based on the **Neurolanguage Coaching®** approach, a personalised approach to language learning that combines professional coaching principles with knowledge from neuroscience relating to learning processes.

The programme is developed **with the learner, rather than simply for the learner**. Needs, objectives and priorities are identified during the diagnostic interview and regularly reviewed throughout the programme. The coach adapts activities, resources and pace according to the learner's needs, level and learning preferences.

Sessions focus particularly on **authentic communication, active listening, questioning and practical situations**, encouraging learners to use the language in meaningful contexts. Vocabulary, grammar and pronunciation are addressed through situations relevant to the learner's communication needs.

Particular attention is given to **confidence, motivation and potential barriers to speaking**, within a supportive environment that allows learners to progress at their own pace.

The approach also aims to progressively develop **learner autonomy**, helping participants identify strategies and practices that support their continued language development beyond the coaching sessions.

NEUROLANGUAGE COACHING® IS A REGISTERED TRADEMARK OF RACHEL MARIE PALING.

EXPECTED OUTCOMES

By the end of the programme, the learner will be able to:

- introduce themselves and describe their professional activity in French;
- interact more confidently with French-speaking colleagues, clients, suppliers and partners;
- participate actively in professional discussions and meetings;
- express opinions, ask questions and make suggestions;
- request clarification and reformulate information;
- explain a situation, problem or proposal;
- use vocabulary appropriate to their professional sector and responsibilities;
- adapt their communication to different professional audiences and situations;
- use strategies to maintain effective communication when linguistic difficulties arise;
- communicate with greater independence and confidence in their French-speaking professional environment.

DELIVERY METHODS

- Individual, duo or small-group coaching
- Online and/or face-to-face sessions
- Hybrid learning options
- Intensive workshops or immersions of one or more days
- Personal access to an online learning platform

The delivery format is agreed with the learner following the initial diagnostic interview.

DURATION AND PACE

The training is offered in programmes ranging from **20 to 40 hours**, depending on the learner's needs, starting level and objectives.

The pace is agreed jointly with the learner and can be adjusted during the programme according to their availability, constraints and progress.

LEARNING PLATFORM

Each learner has a **personal space on our online learning platform**. Resources and activities are selected or created according to their individual needs and objectives.

The platform provides opportunities to practise between coaching sessions, consolidate the skills developed with the coach and progressively build the learner's independence.

Notes and key points from coaching sessions are also saved in the learner's personal space. This provides a record of the topics covered, vocabulary and expressions introduced, corrections and areas for further development identified with the coach.

The platform therefore provides **continuity between coaching sessions and independent practice**, allowing learners to easily review the key elements of their programme and track their progress throughout the training.

ASSESSMENT OF LEARNING OUTCOMES

INITIAL ASSESSMENT

- Individual diagnostic interview
- Initial French language level assessment
- Identification of the learner's needs, priorities and objectives

ONGOING ASSESSMENT

- Continuous observation and feedback from the coach
- Role plays and realistic communication situations
- Listening and speaking activities
- Guided self-assessment
- Progress reviews throughout the programme

FINAL ASSESSMENT

- Practical communication activity adapted to the learner's objectives
- Individual review of the skills developed
- Identification of areas for continued development

Where a certification is selected as part of the learner's programme, preparation and/or certification will be organised according to the requirements of the relevant certification.

CLOE FRANÇAIS LANGUE ETRANGÈRE - COMMUNIQUER DANS UN CONTEXTE PROFESSIONNEL
RS7671 CERTIFICATION – OPTIONAL AND RECOMMENDED*

The **CLOE French as a Foreign Language – Communicating in a Professional Context Certification (RS7671)** – (last registration date 26/06/2031) is issued by **CCI France**. It provides formal recognition of the learner's French language skills in professional communication and positions the results according to the **Common European Framework of Reference for Languages (CEFR)**.

The certification assesses the learner's ability to understand and communicate in French in professional situations, both orally and in writing.

The certification assesses four key areas:

- written comprehension;
- spoken comprehension;
- written production;
- oral interaction in professional situations.

The certification positions the learner's level on the **CEFR scale from A2 to C2**. The certificate indicates the CEFR level achieved and, where applicable, the professional specialisation selected by the candidate.

The CLOE Certification is optional and recommended for non-CPF-funded programmes. It can be taken as an additional component of the training at an additional cost.

***For training funded through the CPF, the CLOE Certification is mandatory at the end of the programme and is included in the CPF-funded programme.**

ADAPTATIONS FOR LEARNERS WITH DISABILITIES

Where required, the certification arrangements may be adapted to the individual situation of the candidate, **subject to validation by the certification body.**

Any specific needs should be identified as early as possible, ideally during the initial diagnostic interview, so that the appropriate arrangements can be discussed and requested with the certification centre.

Learners are therefore encouraged to inform us of any specific accessibility or accommodation requirements before the certification is scheduled.

COACHING & TECHNICAL RESOURCES

- Individual or small-group coaching provided by certified **Neurolanguage Coaches®**
- Online and/or face-to-face coaching sessions
- Realistic communication activities and role plays
- Authentic materials adapted to the learner's needs
- Personal online learning platform
- Personalised learning resources and activities
- Access to notes and key points from coaching sessions through the learner's personal online space
- Guided independent practice between coaching sessions



The learning platform is available to all learners and provides continuity between coaching sessions, allowing learners to review, practise and consolidate what has been worked on with their coach.

ACCESSIBILITY FOR LEARNERS WITH DISABILITIES

Our training programmes can be adapted where possible to meet the individual needs of learners with disabilities, through appropriate educational and/or technical arrangements.

Please note: face-to-face training takes place at our premises, whose current configuration does not allow us to accommodate people with reduced mobility.

We encourage learners to discuss any specific requirements with us before registration so that we can assess possible adaptations and, where necessary, identify appropriate specialist support.

RESULTS & SATISFACTION INDICATORS

As these programmes are newly structured in their current format, programme-specific indicators are currently being collected. Our overall training satisfaction and completion indicators are available on our dedicated **Results & Indicators** page.

<https://emmanuel-loth-coaching.fr/wp-content/uploads/2026/08/Resultats-Enquete-de-satisfaction-2024-2025.pdf>

CONTACT US

Interested in this programme or wondering whether it is right for your needs? **The first step is simply to contact us.** We will be happy to discuss your situation, answer your questions and arrange an individual diagnostic interview to identify the programme and training format best suited to your objectives.

LANGUAGE COACH 4U

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Anna & Emmanuel Loth

Neurolanguage Coaches® – Anglais & French Language Coaching

We look forward to discussing your project with you and helping you define the most appropriate training programme for your needs.

Neurolanguage Coaching® is a registered trademark of Rachel Marie Paling.

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